

CITY OF SOMERTON
REQUEST FOR APPROVAL FOR OUTSIDE EMPLOYMENT

Section One

APPROVAL EXPIRATION DATE: _____

I, _____ Employee Number _____ an employee of the City of Somerton, _____ Department; request approval to accept outside employment with _____ Not to exceed _____ hours per week.

My Function will be: _____

Workmen's Compensation Policy No.: _____

Section Two

I hereby affirm that as a City of Somerton employee, my first duty is to the City of Somerton. I am requesting written permission to engage in other approved employment during my off duty hours, in compliance with rules and regulations set forth by the City of Somerton. By seeking or accepting employment with another employer during my off duty hours, I am cognizant of all the inherent dangers of not being covered by the City of Somerton industrial insurance program, or General Liability insurance during off duty employment.

I understand and agree that in no way will my outside employment hours interfere with my employment with the City of Somerton, but in the event some conflict arises, I hereby agree to terminate said outside employment immediately. Further, I know and understand that this request if approved, is null and void one year from the date of approval and I must resubmit and receive approval to engage further in any outside employment.

I understand and agree that I will not utilize any City supplies, equipment, or material in the pursuit of my outside employment. I understand that I will not use or bring any tools, equipment, and/or vehicles used in my outside employment into City premises.

In consideration of being allowed to engage in outside employment, I hereby personally assume my risks in connection with said outside employment and I further release the City of Somerton from any responsibility of my outside employment, including but not limited to, Industrial insurance, Liability insurance; and further, to save and hold harmless the City of Somerton from responsibility claims by me, or my family, estate, heirs or assigns, arising out of my outside employment with another employer.

I further state that I understand the terms herein and that I have signed this document as my own free act.
Signed:

Employee

Date

Supervisor

Date

Department Director

Date

Human Resources

Date

**CITY OF SOMERTON - CONTRACT OF LIABILITY RELEASE
FOR EMPLOYEES ENGAGED IN OUTSIDE EMPLOYMENT
OF A NATURE SIMILAR TO CITY POSITION**

This Agreement has been executed and entered into the City of Somerton, a municipal corporation of the State of Arizona, hereinafter City and _____, hereinafter EMPLOYER.

WHEREAS, Employer wishes to employ in an outside capacity an employee of CITY,
_____ (name of employee), and;

WHEREAS, CITY regulation requires the EMPLOYER to agree to certain conditions relative to liability and employment benefits, before the above named employee, may undertake outside employment;

NOW, THEREFORE, in consideration of their mutual covenants, promises, and representations contained herein, the parties do agree as follows:

The EMPLOYER shall:

1. Assume all liability for workmen's compensation coverage of the EMPLOYEE for any and all injuries sustained while working the paid detail/outside employment.
2. Assume all liability for costs that may be incurred for the legal defense of the EMPLOYEE employed on the paid detail/outside employment, including defense, in any lawsuits brought as a result of the EMPLOYEE's action. Further, the EMPLOYER shall indemnify and hold the CITY harmless for damages, costs, and attorney's fees, which might be incurred because of incidents involving employees in performance of duties related to or in connection with said outside employment.
3. Assume all liability arising from outside employment to extent that such damages or liabilities occur when such employees are not properly engaging in duties as employees of the City of Somerton, in accordance with the rules and regulations of the City of Somerton and on behalf of the City of Somerton.
4. Outside employment is the employment of City employees working for the City of Somerton by another individual or business entity or organization of any type where the City employee is privately paid.

Dated this _____ day of _____, 20_____.

Witness:

for _____
City of Somerton, a
Municipal Corporation
Of the State of Arizona

for _____
Employer

**STATEMENT OF COMPLIANCE
WITH ARIZONA WORKER'S COMPENSTATION LAW
REGARDING REQUEST FOR APPROVAL FOR OUTSIDE EMPLOYMENT**

The undersigned, duly authorized to sign on behalf of _____, a () corporation, () partnership, () sole proprietorship () limited liability corporation hereby certifies that I am an employer as defined in A.R.S. 23-902 and subject to the provisions of the Arizona Workers Compensation laws.

I wish to hire _____, a City employee, and am furnishing this certificate as proof of compliance with all provisions of the Arizona Workers Compensation Laws while said individual is employed by this company.

I carry worker's compensation with the following insurance company:

Name

Policy Number

I am self-insured and in compliance with Arizona Worker's Compensation laws. My coverage can be verified by the Industrial Commission of Arizona, and is under the business name of _____

Dated: _____

Signature

Title

OUTSIDE EMPLOYMENT AGREEMENT

I have read, understand and agree to abide by the Contract of Liabilities Release. I also affirm that I will not utilize any City equipment, supplies or materials in pursuit of my employment. I have been advised that violations of this rule will result in disciplinary action up to and including dismissal from my employment with the City of Somerton.

Signature

Date

STATEMENT OF SELF-EMPLOYMENT

I HEREBY CERTIFY that I am self-employed as set forth in my Request for Approval for Outside Employment. I have no employees or other persons on my payroll. I am not considered an "Employer" pursuant to A.R.S. 23-902, and therefore not required to carry coverage under the provision of the Arizona Workers Compensation Act.